WESTERN
THEOLOGICAL SEMINARY

A THEOLOGICAL SEMINARY OF THE REFORMED CHURCH IN AMERICA
101 East 13th Street, Holland MI 49423-3622
Ph 800.392.8554 616.392.8555 Fax 616.392.7717 westernsem.edu

Applications for Fall 2013 Admission to the Master of Divinity must be submitted by these dates for scholarship consideration.

In-Residence applications:	**by April 1**
Distance Learning and Newbigin House applications:	**by April 15**

To ensure timely application, follow the checklist below:

Application Checklist

Now!

- ☐ **Create your account** for online application or download the paper form.

by March 11

- ☐ **Complete application** and other documents as follows.
  - Average time for application completion and receipt of documents is about two weeks.
    - Application Form
    - Spiritual Autobiography
    - Book Reviews
    - Request all undergraduate transcripts be sent to WTS
    - Request Statement of Church Membership be sent to WTS
    - Choose photo to upload with your application
    - Notify Recommenders that form is coming and request timely completion

by April 1 or 15

- ☐ **Submit** the application with application fee ($50)

- ☐ **Check your Activity Log** to print a copy of your application or to learn if we have received it. (Online Applications only)

- ☐ **After you apply** - The Admissions Department at Western Theological Seminary will maintain your file until all documents and fees have been received. We will provide frequent updates via e-mail as to the status of your file.

  You may also check the Activity Log or call the Admissions office for the status of your file.

  Once all documents have been received, the Admissions Office will forward your file to the Office of the Registrar for review by the admissions committee which meets to make final determination of admission. You will receive a letter regarding the committee's decision shortly after their meeting. Should you receive admittance to Western Theological Seminary, the office of the registrar/academic dean will contact you regarding matters of enrollment.

- ☐ **Scholarship and Housing Information** - Financial aid and housing information will be mailed to you upon admission.